

CHEYLIN USD #103
ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION
MONDAY, JULY 10, 2023

The July Organizational Meeting of the Board of Education was called to order at 6:00 p.m. on Monday, July 10, 2023 in the board conference room.

PRESENT:

Jared Sowers, President
Nick Ketzner, Vice-President
Kelly Leach, Member
Mike McCarty, Member - arrived at 6:11 p.m.
Jared Boone, Member

Sherri Edmundson, Supt.
Keshia Walden, Clerk
Adam Wiginton, Head Principal

ADOPT AGENDA - Carried 4-0

It was moved and seconded to adopt the agenda as presented.

ELECTION OF SCHOOL BOARD OFFICERS:

ELECT PRESIDENT FOR 2023-2024 TERM - Carried 4-0

It was moved by Kelly Leach and seconded by Jared Boone to elect Jared Sowers as Board President for the 2023-2024 term.

ELECT VICE-PRESIDENT FOR 2023-2024 TERM - Carried 4-0

It was moved by Nick Ketzner and seconded by Kelly Leach to elect Jared Boone as Board Vice-President for the 2023-2024 term.

APPROVE CONSENT AGENDA - Carried 4-0

It was moved by Kelly Leach and seconded by Nick Ketzner to approve the following items on the consent agenda:

- A. Approval of Minutes, June 12, 2023 Board of Education Meeting
- B. Approval of Minutes, June 28, 2023 Board of Education Policy JBCC Hearing Minutes
- C. Approval of Financial Reports
 - 1. June 2023 Cash Summary Report
 - 2. June 2023 Treasurer's Report
 - 3. June 2023 Budget Summary of Funds
 - 4. June 2023 Transportation Report
- D. Approval of Bills

Type	Check Numbers	Amount
June Regular Payroll		\$29,518.44
June Regular Payroll Withholdings	22591-22600	14,983.81
June Budget Checks	22608-22613	32,620.62

July Budget Checks	22614-22644	52,143.04
TOTAL		\$129,265.91

REPORTS:

Superintendent Report

Superintendent Edmundson informed the board of the fiscal year end transfers that were made. A bid for a timeclock system was shared with the board that will be implemented in the new school year. She gave an update regarding the college composition class that can be taught by Mrs. Baker through NWKTC. The work on the football field lights should begin this week.

DISCUSSION/ACTION ITEMS:

Janice Churchwell, testing coordinator, was present to share the district’s state testing results. She also shared results from the MAP growth tests that students take.

Superintendent Edmundson reviewed the Needs Assessment with the state assessment data that will be used in the budget process.

Nick Ketzner left the meeting at 6:32 p.m.

APPROVE BOARD POLICY JBCC - Carried 4-0

It was moved by Jared Boone and seconded by Mike McCarty to approve board policy JBCC as presented.

Superintendent Edmundson gave an update on the capital outlay projects including the spray foam for the ag shop ceiling, stools/faucets, HVAC, and the key and camera system for the McDonald gym.

ACCEPT GRANTS - Carried 4-0

It was moved by Jared Boone and seconded by Mike McCarty to accept the following grants:

- CCKCF - \$1,000 for Migrant student reading books
- Midwest Energy Community Fund - \$2,000 for Internship Program

APPROVE BOARD APPOINTMENTS FOR 2023-2024 - Carried 4-0

It was moved by Jared Boone and seconded by Mike McCarty to approve the Board Appointments for 2023-2024 as follows:

- | | |
|----------------------|--|
| NKESC REPRESENTATIVE | Kasey Sabatka |
| BUILDING COMMITTEE | Kasey Sabatka
Jared Sowers
Jared Boone |
| POLICY COMMITTEE | Kelly Leach
Eileen Porubsky |
| NWKTC REPRESENTATIVE | Jared Boone |

KASB GOVERNMENTAL RELATIONS	Kelly Leach
PDC REPRESENTATIVE	Kasey Sabatka
NEGOTIATIONS REPRESENTATIVES	Nick Ketzner Jared Sowers Eileen Porubsky
TECHNOLOGY COMMITTEE	Kelly Leach
SITE COUNCIL	Mike McCarty
HOUSING COMMITTEE	Mike McCarty Jared Boone

APPROVE ORGANIZATIONAL MATTERS - Carried 4-0

It was moved by Jared Boone and seconded by Kelly Leach to approve the Organizational Matters (Reference A).

APPROVE BOOK FEES 2023-2034 - Carried 4-0

It was moved by Jared Boone and seconded by Mike McCarty to set book fees for the 2023-2024 school year as follows:

K-6 Book Fee	\$30.00
7-12 Book Fee	\$50.00
K-12 Book Fee Family Limit	\$90.00

APPROVE TECHNOLOGY FEES 2023-2024 - Carried 4-0

It was moved by Jared Boone and seconded by Mike McCarty to set the technology fees for the 2023-2024 school year as follows:

7-12 Technology Fee	\$50.00
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APPROVE CLASS FEES 2023-2024 - Carried 4-0

It was moved by Jared Boone and seconded by Mike McCarty to set class fees for 2023-2024 school year as follows:

Vo-Ag	\$30.00 + cost of project above that amount
Wood Shop	\$15.00 + cost of project above that amount

APPROVE STUDENT HANDBOOK 2023-2024 - Carried 4-0

It was moved by Jared Boone and seconded by Mike McCarty to approve the Cheylin Student Handbook for the 2023-2024 school year.

APPROVE STAFF HANDBOOK 2023-2024 - Carried 4-0

It was moved by Jared Boone and seconded by Mike McCarty to approve the Cheylin Staff Handbook for the 2023-2024 school year.

RESOLUTION AUTHORIZING K.S.A. 72-8208a (gate receipts) - Carried 4-0

It was moved by Jared Boone and seconded by Mike McCarty to authorize Sherri Edmundson, Adam Wiginton, and Darren Hopson to oversee 2023-2024 school year gate receipts as authorized by K.S.A.72-8208a.

APPROVE EMERGENCY TRANSPORTATION POLICY - Carried 4-0

It was moved by Jared Boone and seconded by Kelly Leach to approve the Emergency Transportation Procedure Policy for the 2023-2024 school year.

APPROVE SUBSTITUTE TEACHER PAY - Carried 4-0

It was moved by Kelly Leach and seconded by Mike McCarty to set the substitute teacher pay rate at \$165 per day.

AUTHORIZE OLD RECORDS DESTROYED - Carried 4-0

It was moved by Kelly Leach and seconded by Jared Boone to approve old school records to be destroyed as authorized by K.S.A.72-5369.

APPROVE CHILD NUTRITION SERVICES AGREEMENT - Carried 4-0

It was moved by Jared Boone and seconded by Kelly Leach to approve the Child Nutrition Services Agreement for School Lunch program for the 2023-2024 school year.

APPROVE GAAP WAIVER RESOLUTION - Carried 4-0

It was moved by Jared Boone and seconded by Kelly Leach to approve the GAAP Waiver Resolution pursuant to K.S.A. 75-1120a for the 2023-2024 school year.

RESCIND ACTIONS AND ADOPT POLICIES - Carried 4-0

It was moved by Jared Boone and seconded by Mike McCarty to rescind all policy actions from 2022-2023 school year and adopt current written policies as those that will govern for the 2023-2024 school year.

ADOPT EARLY PAYMENT REQUEST POLICY - Carried 4-0

It was moved by Jared Boone and seconded by Mike McCarty to adopt the early payment request policy pursuant to K.S.A. 12-105b(e) for the 2023-2024 school year and designate the District Clerk to make such payments.

APPROVE NKESC AGREEMENT 2023-2024 - Carried 4-0

It was moved by Jared Boone and seconded by Mike McCarty to approve the agreement with NKESC for the 2023-2024 school year in the amount of \$99,474.

PERSONNEL:

EXECUTIVE SESSION - Carried 4-0

It was moved by Mike McCarty and seconded by Jared Boone that the Board go into executive session for 5 minutes for the purpose of discussing non-elected personnel pursuant to the non-elected personnel exception under KOMA and that the Board return to the open meeting at 8:20 p.m. in this room. Superintendent Edmundson was asked to remain.

APPROVE HIRES - Carried 4-0

It was moved by Kelly Leach and seconded by Jared Boone to approve the following hires:

- Nancy Farris - Part Time Art Teacher for the 2023-2024 school year
- Amanda Burke - Part Time 4th Grade Teacher for the 2023-2024 school year (contingent upon acceptance into Para to Teach Program)
- Chris Thomson - JH Football Assistant Coach
- Brook Sowers - Para/Aide

APPROVE RETENTION INCENTIVE - Carried 4-0

It was moved by Jared Boone and seconded by Mike McCarty to approve retention incentives be paid to staff as presented with ESSER III funds.

The board was reminded of the following Upcoming Events/Meetings:

1. Enrollment will be held Wednesday, August 2, 2023.
2. The August BOE meeting is scheduled for Monday, August 14, 6:00 P.M.
3. Revenue Neutral Rate & Budget Hearings - August 28, 5:00 p.m.

It was the consensus of the board to host an ice cream social in conjunction with the fall sports scrimmages instead of hosting the back to school BBQ.

ADJOURN MEETING - Carried 4-0

It was moved by Jared Boone and seconded by Mike McCarty to adjourn the meeting at 8:36 p.m.

President

Clerk

REFERENCE A
ORGANIZATION OF THE CHEYLIN BOARD OF EDUCATION
2023-2024

Clerk	Keshia Walden
Deputy Clerk	Belinda Serrano
Treasurer	Bridget Pochop
Regular Board Meetings	Second Monday each Month 6:00 p.m. July through June
KPERS Designated Agent	Keshia Walden
Freedom of Information Officer	Keshia Walden
Social Rehab Service Truancy Officer	Sherri Edmundson
Food Service Representative	Bridget Pochop
Food Service Hearing Officer	Sherri Edmundson
Compliance Coordinator for Federal Laws	Sherri Edmundson
Compliance Coordinator for Federal Programs	Sherri Edmundson
Coordinator for Homeless Children Duties	Sherri Edmundson
Purchasing Agent (Board Policy DJE)	Sherri Edmundson
Auditor of Record	Adams Brown
District Asbestos Control Agent	Sherri Edmundson or Designee
Workers' Compensation Agent	KASB
School Treasurer's Bond	EMC Insurance Companies
Official School Depositories	The Bank Outdoor Bank
Official District Publication	Bird City Times
School District Attorney	KASB Lauren Reyelts

Authorize the Superintendent to notify the State Department of Education (KSDE) of the District's acceptance of the 1,116 hour calendar for 2023-2024.

Authorize the paying of mileage reimbursement concurrent with the rate of the State of Kansas.

Continue direct affiliate membership in KASB and Legal Assistance Fund Membership in KASB.